

Minutes of the aMUSE Management Board Meeting 18 April 2023 - 2:30 pm CET

Attendees: A. Ferrari (HZDR), M. Fertl (JGU), M. Gallinaro (LIP), S. Giovannella (*chair*, INFN-LNF), F. Renga (UniRM), M. Silarski (JU), D. Stöckinger (TU), M. Tosi (UniPD)

Excused: G. Gautier (SGB), A. Iovene (CAEN), D. Lucchesi (UniPD), M. Martini (FS), A. Papa (PSI), G. Venanzoni (INFN-Pisa)

Agenda:

1. Report from Gender Advisor
2. Minutes approval for 21 December 2022 MB meeting
3. Status of secondments
4. Status of milestones and deliverables
5. Mid-Term Meeting
6. a.o.b.

The opening of the meeting foresees a presentation from the Gender Advisor Mia Tosi (University of Padova). She presents the result of the survey on gender equality distributed among aMUSE participants. Details are available [here](#). The participation to the survey was low: only 15 people completed the questionnaire. This was due in part to some concerns on the possibility to identify the researchers in institutes with a small number of aMUSE members, and in part to the presence of questions requiring a detailed reply. A series of suggestions on how to modify the survey to comply with requests are proposed. A revised version based on the outcome of the discussion will be distribute to increase the participation to the survey.

The next point in agenda is the approval of the minutes of the Management Board meeting held on 21 December 2022. Minutes were previously circulated by the chair. No corrections are requested, so that they are approved and uploaded on the aMUSE website.

The board reviews the status of milestones and deliverables. In 2023, there are ten milestones to be achieved, distributed among all Work Packages involved in scientific activities. Milestone MS5 (WP2 - "Mu2e-II calorimeter electronics"), due on June 30th, was already achieved on March 28th. Although most of the milestones do not anticipate completion delays, there is some concern for MS2 (WP4 - "Mu2e calibration tools") and MS6 (WP2 - "Muon surface beamline"), where some delays are expected. The situation will be re-assessed by WP conveners before the Mid-Term Meeting. The first of the six deliverables (D7.5 "First progress report") was completed on time. There will be a delay of about three months in the submission of D1.1, "Measurement of a_μ ", since the scrutiny of the measurement from the Muon (g-2) collaboration required additional checks. The other four deliverables due in 2023 deliverable are expected to be completed on time.

The Coordinator informs the Board that Saint Gobain Crystals and Detectors (SGB) completed the transition to Luxium. The changeover was formally communicated to the European Commission, and now secondments to the company can be restarted.

The aMUSE General Meeting will be held at LNF on 6-7 June 2023, in connection with the Mid-Term Meeting (MTM). Remote connection will be provided, as the Project Officer is planning to virtually attend the meeting. The web page is ready, and the agenda is being finalized. The first day of the meeting is devoted to the "Training session", followed by a joint meeting of the two governing boards. The MTM with the EC officers is scheduled for the following day.

The board reviews the status of secondments. The fraction of actual secondments with respect to initial planning is stable, at the level of 40%. Still there are seven institutes that have not yet start their travels. A detailed secondment planning is presented by each institute. According to this, the fraction of secondments will remain stable along 2023, with first travels from TUD, JU and FS.

The meeting is adjourned at 4:30 pm CEST. The next Management Board meeting will be held in August/September 2023.